



NetSuite Certification: SuiteFoundation Exam Preparation

Course Description

Do you want your NetSuite knowledge validated and recognized? Are you ready to earn your SuiteFoundation certification?

The [NetSuite Certification: SuiteFoundation Exam Preparation](#) course comprises two days of intensive, facilitated study to help you prepare and validate your knowledge before taking the NetSuite SuiteFoundation Certification Exam.

Guided by a NetSuite expert, you examine the subject areas from the SuiteFoundation exam that are frequently missed, while reviewing NetSuite features and capabilities. You begin by studying key setup tasks, reviewing standard process flows, and exploring web store functionality while building an intranet in a demo account. You will also compare audit and search functions, as well as data manipulation options. By the end of this course, you should be able to evaluate your readiness to take the SuiteFoundation exam and identify where further study might be needed.

This course provides lecture, study materials, a NetSuite demo account to help you prepare for the NetSuite SuiteFoundation Exam.

Who Should Attend

- Power users, administrators, consultants, business analysts, or developers who intend to earn the NetSuite Certified Administrator, ERP Consultant or SuiteCloud Developer titles.

Related Courses

Take these courses for more training:

- ERP Fundamentals
- Marketing Automation Workshop
- NetSuite: Administrator Fundamentals
- Sales Force Automation: Fundamentals
- SuiteAnalytics: Reports and Searches
- SuiteAnalytics: Financial Reports and Searches

Prerequisites

Course participants should have a basic understanding of the following concepts and features covered in the ERP: Fundamentals and NetSuite: Administrator Fundamentals courses:

- Features and standard modules (i.e. CRM, ERP)
- Company and user preferences
- Relationship of users, roles and permissions
- Customization options of the user interface
- Dashboards, reports and searches
- Standard record types and how they are structured

Course Topics

- Setup and navigation
- Item setup and basic inventory management
- Sales order processing

- NetSuite Site Builder web store capabilities
- Data management
- Managing NetSuite

Day 1 Agenda

Navigate the Application: Login and Security, NetSuite Center and Webpage Elements, Home Dashboard, NetSuite Terminology, and Search Options.

Enable Features and Setup: Enable Features, Setup, General Preferences, User Preferences, Accounting Preferences and Segments.

NetSuite Country Editions and Tax Information: Editions and Advanced Taxes, Taxes Around the World, Tax Terminology, Tax Periods, Country Specific Tax Reporting, and Tax Setup.

Set Up Items: Enable Features, Accounting Preferences and Item Types.

Set Up Pricing: Item Record Pricing, Customer Record Pricing and Mass Update.

Order Management: Workflow, Order Forms, Order to Invoice Process, Overview of Drop Shipments and Special Orders, and Order Management Controls.

Day 2 Agenda

Accounts Receivables: Billing and Payment process, Accounting Preferences, and Analytics for AR.

Inventory Tracking: AP and AR Transactions GL Impacts, Multi-Location Inventory Considerations, Bin Management Considerations, Inventory Adjustments, and Reporting.

SuiteAnswers

Get answers to your support and training related questions:

- Go to Videos to find Getting Started tutorials.
- Take New Feature Previews to learn about the latest NetSuite release.

Learning Cloud Support

Consider a [Learning Cloud Support Pass](#) to access to NetSuite's on-demand learning content, providing a comprehensive learning solution.

Incorporate Marketing and Ecommerce: Introduction and Setup of Marketing Automation and Introduction to Ecommerce and SuiteCommerce.

Reports and Searches: Comparison of Reports vs. Searches, User's Needs and Gap Analysis, NetSuite Report Builder, and Creating a new Saved Search.

Audit and System Notes: System Notes, View Audit Trail, Transaction Numbering Audit Log, Login Audit Trail and My Login Audit Portlet.

Data Management: CSV Imports, Inline Editing, Mass Updates, CSV Export, Duplicate Detection, Delete All Data and Controlling Employee Access.

Release Cycles and Learning Resources: Cases and Issues, NetSuite Support Center, SuiteIdeas, NetSuite Release Cycle, and Training Resources.

Roles, Permissions and Security: NetSuite Access and Roles, Centers, Standard Roles, and Customizing a Role.

Attending this study session does not guarantee that participants will pass the certification exams. For more information about required skill levels, recommended courses and the certification exams, visit the [NetSuite Certification Program](#) page.

NetSuite reserves the right to adjust the stated course content to reflect changes to the NetSuite application and to meet the expressed needs of course attendees.

Features and functions covered in this course might not reflect those in your purchased NetSuite account.